



<b>Level 1</b>	Principles of Business, Marketing, and Finance
<b>Level 2</b>	Business Law Virtual Business Business Information Management I
<b>Level 3</b>	Career Preparation I- TLC
<b>Level 4</b>	Business Management (ACCEerator.edu)

HIGH SCHOOL/ INDUSTRY CERTIFICATION	CERTIFICATE / LICENSE*	ASSOCIATE'S DEGREE	BACHELOR'S DEGREE	MASTER'S/ DOCTORAL PROFESSIONAL DEGREE
Microsoft Office Specialist or Expert- Excel	Certified Records Manager	Business Administration	Business Administration	Business Administration
Microsoft Office Specialist or Expert - Word	Certified Facility Manager	Business/ Commerce	Business/ Commerce	Business Management
Google Cloud Certified Professional – G-Suite	Certified Commercial Contracts Manager	Public Administration	Public Administration	Public Administration
Certified Associate in Project Management	Teradata 14 Basics/ Certified Technical Specialist	Business Management	Management Science	Management Science

Occupations	Median Wage	Annual Openings	% Growth
Administrative Service Managers	\$96,138	2,277	21%
Management Analysts	\$87,651	4,706	32%
General and Operations Managers	\$107,640	18,679	20%
Operations Research Analysts	\$78,083	1,128	38%
Supervisors of Administrative Support Workers	\$57,616	14,982	20%

WORK BASED LEARNING AND EXPANDED LEARNING OPPORTUNITIES	
<b>Exploration Activities:</b>	<b>Work Based Learning Activities:</b>
Business Professional of America (BPA), Future Business Leaders of America (FBLA), and DECA	Internship with local business or chamber of commerce

Additional industry-based certification information is available on the TEA CTE website. For more information on postsecondary options for this program of study, visit TXCTE.org.

The Business Management program of study teaches CTE learners how to plan, direct, and coordinate the administrative services and operations of an organization. Through this program of study, students will learn the skills necessary to formulate policies, manage daily operations, and allocate the use of materials and human resources. This program of study will also introduce students to mathematical modeling tools and organizational evaluation methods



The Business, Marketing, and Finance Career Cluster focuses on careers in planning, organizing, directing, and evaluating business functions essential to efficient and productive business operations.

Successful completion of the Business Management program of study will fulfill requirements of the Business and Industry Endorsement. Revised - July 2020



# COURSE INFORMATION

FOR ADDITIONAL INFORMATION ON THE BUSINESS, MARKETING, AND FINANCE CAREER CLUSTER, PLEASE CONTACT:

Dale Fowler | [Dale.Fowler@tea.texas.gov](mailto:Dale.Fowler@tea.texas.gov)

<https://tea.texas.gov/cte>

Eanes ISD offers career and technical education programs in Arts, A/V Technology and Communications; Business, Management and Administration; Education and Training; Human Development, Management and Services; Health Science; Information Technology, Marketing and STEM. Admission to these programs is based on interest and aptitude, age appropriateness, and class space available.

It is the policy of the Eanes Independent School District not to discriminate on the basis of race, color, national origin, sex, or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended. Eanes ISD will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For information about your rights or grievance procedures, contact the following persons are designated to handle inquiries regarding non-discrimination policies:

- Title II, Section 504: Assistant Superintendent of CIA, Molly May, [mmay@eanesisd.net](mailto:mmay@eanesisd.net) (512) 732-9021.
- Title IX and Age Act of 1975: Assistant Superintendent for Human Resources, Laurie Lee, [lee@eanesisd.net](mailto:lee@eanesisd.net), (512) 732-9010. at EISD Central Administration, 601 Camp Craft Rd., Austin, TX, 78746.

## **Declaración de la Práctica de No Discriminar**

La práctica de Eanes Independent School District es de no discriminar ya sea por raza, color, origen nacional, sexo, discapacidad, ni edad de la persona al emplear o para proporcionar educación, admisión, trato, o acceso a los beneficios de servicios educativos, actividades, y programas. Las siguientes personas han sido designadas para responder a preguntas tocantes las prácticas para evitar la discriminación:

La Ley del Título II y Sección 504 (Title II and Section 504): Director de Educación Especial, Molly May, [mmay@eanesisd.net](mailto:mmay@eanesisd.net), (512) 732-9021

La Ley del Título IX y Discriminación Tocante la Edad de 1975 (Title IX and Age Discrimination Act of 1975): Asistente al Superintendente en Recursos Humanos, Laurie Lee, [lee@eanesisd.net](mailto:lee@eanesisd.net), (512) 732-9010

Ambos tienen sus oficinas en EISD Central Administration, 601 Camp Craft Rd., Austin, TX, 78746.